

2020 ANNUAL BOARD PLAN

S/N	PROPOSED BOARD MEETING PERIOD	REPORT/ACTIVITIES
1	March 2020 (Q1 Meeting)	<ul style="list-style-type: none"> a. Consideration and approval of previous minutes b. Consideration of matters arising therefrom c. Report on the operations of the Company for the year ended 31 December 2019 and plan for 2020 d. Consideration of the draft Audited Financial Statements/Management Letter / Audit Report for year 2019 e. Consideration and approval of the proposed dividend (if any) for year 2019, closure of Register of Members, etc. f. Approval of the remuneration of the external auditors g. Consideration of the Board Performance Evaluation Reports of Directors, Company Secretary, its Committees, Chairman’s Statement to the Shareholders, venue of AGM and Corporate Governance Evaluation Report for year 2019 h. Consideration and approval of 2020 Budget i. Consideration of Litigation Update j. Consideration and approval of the long-term and short-term strategies for the business k. Conflict of Interest Declaration / Attestation by all Directors l. Any other matters that are in the interest of the Company
2	May 2020 (Q2 Meeting)	<ul style="list-style-type: none"> a. Consideration and approval of previous minutes b. Consideration of matters arising therefrom c. Report on the operations of the Company for Q1 2020 and plan for Q2 2020 d. Preview of the AGM, consideration of the arrangements and key issues for the AGM e. Approval of the remuneration of the Executive Directors for 2020 f. Consideration of Litigation Update g. Any other matters that are in the interest of the Company
3	July 2020 (Q3 Meeting)	<ul style="list-style-type: none"> a. Consideration and approval of previous minutes b. Consideration of matters arising therefrom c. Report of the operations for Q2 2020 and plan for Q3 2020 d. Unaudited Financial Statements / Financial Performance Report for Q2 2020 e. Consideration of Litigation Update f. Any other matters that are in the interest of the Company
4	October 2020 (Q4 Meeting)	<ul style="list-style-type: none"> a. Consideration and approval of previous minutes b. Consideration of matters arising therefrom c. Report of the operations for Q3 2020 and plan for Q4 d. Unaudited Financial Statements / Financial Performance Report for Q3 2020 e. Annual Budget and Strategy FY 2021 f. Approval of dates of Board and meetings of Committees in 2021 g. Consideration and approval of the long-term and short-term strategies for the business h. Review of Board structure, composition, training and compensation i. Conflict of Interest Declaration / Attestation by all Directors j. Any other matters that are in the interest of the Company

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OTHER ACTIVITIES OF THE BOARD

1. Consideration and approve proposed facilitator for the Annual Board training based on recommendations for the Board Evaluation report (Q2 / Q3 Meeting periods)
2. Conflict of Interest Attestation by all Directors (Q1 Meeting Date. It may not be on the Agenda but Directors could be required to have it signed that day)
3. Other Board activities such as the approval of the annual Audit Plan, Risk Assessment Framework, Internal Audit reports and the review of the Compensation Structure of Executive Directors are under the Board Committees' purview. Their recommendation may be considered at the Board meeting immediately succeeding that Committee meeting