

**2021 ANNUAL BOARD PLAN**

S/N	PROPOSED BOARD MEETING PERIOD	REPORT/ACTIVITIES
1	March 2021 (Q1 Meeting)	<ul style="list-style-type: none"> <li>a. Consideration and approval of previous minutes</li> <li>b. Consideration of matters arising therefrom</li> <li>c. Report on the operations of the Company for the year ended 31 December 2020 and plan for 2021</li> <li>d. Consideration of the draft Audited Financial Statements/Management Letter / Audit Report for year 2020</li> <li>e. Consideration and approval of the proposed dividend (if any) for year 2020, closure of Register of Members, etc.</li> <li>f. Approval of the remuneration of the external auditors</li> <li>g. Consideration of the Board Performance Evaluation Reports of Directors, Company Secretary, its Committees, Chairman’s Statement to the Shareholders, venue of AGM and Corporate Governance Evaluation Report for year 2020</li> <li>h. Consideration and approval of 2021 Budget</li> <li>i. Consideration of the annual risk-based internal audit plan</li> <li>j. Consideration of Litigation Update</li> <li>k. Consideration and approval of the long-term and short-term strategies for the business</li> <li>l. Conflict of Interest Declaration / Attestation by all Directors</li> <li>m. Any other matters that are in the interest of the Company</li> </ul>
2	June 2021 (Q2 Meeting)	<ul style="list-style-type: none"> <li>a. Consideration and approval of previous minutes</li> <li>b. Consideration of matters arising therefrom</li> <li>c. Report on the operations of the Company for Q1 2021 and plan for Q2 2021</li> <li>d. Preview of the AGM, consideration of the arrangements and key issues for the AGM</li> <li>e. Approval of the remuneration of the Executive Directors for 2021</li> <li>f. Consideration of Litigation Update</li> <li>g. Any other matters that are in the interest of the Company</li> </ul>
3	July 2021 (Q3 Meeting)	<ul style="list-style-type: none"> <li>a. Consideration and approval of previous minutes</li> <li>b. Consideration of matters arising therefrom</li> <li>c. Report of the operations for Q2 2021 and plan for Q3 2021</li> <li>d. Unaudited Financial Statements / Financial Performance Report for Q2 2021</li> <li>e. Consideration of Litigation Update</li> <li>f. Any other matters that are in the interest of the Company</li> </ul>
4	October 2021 (Q4 Meeting)	<ul style="list-style-type: none"> <li>a. Consideration and approval of previous minutes</li> <li>b. Consideration of matters arising therefrom</li> <li>c. Report of the operations for Q3 2021 and plan for Q4</li> <li>d. Unaudited Financial Statements / Financial Performance Report for Q3 2021</li> <li>e. Annual Budget and Strategy FY 2022</li> <li>f. Approval of dates of Board and meetings of Committees in 2022</li> <li>g. Consideration and approval of the short and long terms strategies of business</li> <li>h. Review of Board structure, composition, training and compensation</li> <li>i. Conflict of Interest Declaration / Attestation by all Directors</li> <li>j. Any other matters that are in the interest of the Company</li> </ul>

--	--	--